**Board of Directors Meeting Agenda**

**June 19, 2023 5:30pm**

1. Call to Order
   1. Roll call and quorum – meeting called to order 1734 by Eric
   2. Additions/Amendments to the agenda - none
   3. Approval of May 2023 minutes – motion to approve Kory, second Beverly, motion carried 1733
2. Reports
   1. Gulf Winds Track Club meeting – Eric did not attend this month’s meeting
   2. Treasurer report – deposits from duathlon sponsors $4689 net revenue
3. Agenda Items
   1. Election prep meeting – Discussion to have a separate board meeting to delineate the roles/responsibilities of each board position. Plan to work within the board to develop an initial draft prior to August meeting and then finalize at August meeting.
   2. Clothing – Kory brought information about a possible vendor for t-shirts, discussion on option to do an order for shirts with current sponsors and then an additional order later with new/additional sponsors
   3. Freedom Springs – Need to do a headcount for who is planning to eat and volunteers to cook, need charcoal for the grill
   4. Chattanooga receipts – Matt & Brittany have receipts to submit for reimbursement for Chatt and for the transition cards, need to order a new bag for the tent as the wheels are broken. Motion to approve $150 to pay for new tent bag, Eric, seconded Tina, motion carried.
   5. Member list update – Eric reports the track club will not allow us to have access to the membership list, we need to request the membership list from the track club membership chair.
   6. Sponsorship committee – Lura, need to get wording of first page of form finalized; need to simplify and clarify sponsorship levels
   7. Newsletter – It is currently listed as a benefit of sponsorship, will be changed to be featured on social media
   8. Budget – Signe discussed budget planning for 2024
4. Adjournment – meeting adjourned 1824

Next meeting July 17, 2023 at Momo’s Pizza

Members present: Eric, Beverly, Lura, Melissa, Brittany, Matt, Kory, Darien, Tina, Signe